

# HRA Claim Form

## Health Reimbursement Arrangement HRA



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*Stop! Go to [www.tri-starsystems.com](http://www.tri-starsystems.com) to:*  
*\* Skip this form & Efile (processing priority)*  
*\* Set up direct deposit (faster payment)*  
*\* Check your address (for check mailing)*

**PART 1 - COMPLETE FOR ALL CLAIMS**

**Caution: Checks may be delayed for invalid addresses. Sign up for Direct Deposit!**

SSN  Last Name  First Name  Initial

Address

City  State  Zip Code  Phone #

Employer Name  Email

**PART 2 - HEALTH REIMBURSEMENT ARRANGEMENT (HRA)**

**Helpful Hint: See below for explanation of a "Valid Receipt"**

Patient Name	Service Date mm/dd/yy	Description of Service	Provider Name	Amount Claimed	Used Benny Card Y or N

**Total HRA Claimed:**

**VALID RECEIPT:** For each item claimed, provide: a provider statement showing the dates & description of services, patient name & fee. If the services provided are covered by insurance, provide the insurance company Explanation of Benefits (EOB) & then provide the EOB to us instead of the provider statement. All non-supported items cannot be processed.

**PART 3- Acknowledgement and Signature** - I certify that 1) all services and expenses for which reimbursement is claimed by submission of this form were received by me or an eligible dependent, 2) all medical expenses claimed have not been reimbursed and will not be presented for reimbursement through any other health plan, 3) I am responsible for any inappropriate use or disclosure of my information that occurs due to the method I have selected for transmitting this information, 4) I alone am fully responsible for the accuracy of all information I have provided by submission of this claim form, and 5) by providing incomplete, false, or misleading information on this form that I may be liable for payment of all related taxes including federal, state, or city income tax on amounts paid from the Plan made in error.

Employee Signature	Date